



**STATE ELECTION COMMISSION, HARYANA  
NIRVACHAN SADAN, PLOT NO. 2, SECTOR- 17  
PANCHKULA, HARYANA – 134109**

**Website:** [www.secharyana.gov.in](http://www.secharyana.gov.in)  
**Email id:** [supdtmc.sec@hry.nlc.in](mailto:supdtmc.sec@hry.nlc.in)

**Phone :** +91172 258 4810  
**Fax :** +91172 258 5904

**NOTIFICATION**

NO. SEC/2ME / 2020 /1384

Dated: 6<sup>th</sup> October, 2020

In accordance with the provisions contained in section 9 of the Haryana Municipal Corporation Act, 1994 read with rule 4 of the rules made there under and the powers conferred under clause (1) of article 243ZA of the Constitution of India, the State Election Commission, Haryana hereby direct to distribute the electors of the respective areas of Legislative Assembly constituency or part thereof prepared by the Election Commission of India with reference to 1<sup>st</sup> January, 2020 as the qualifying date and finally published on **25.09.2020**, into the booths and wards of the Municipal Corporation, Ambala and Panchkula.

2. The existing electoral of Municipal Corporation, Sonapat, shall also be brought up to date on the basis of said electoral of Legislative Assembly constituencies.
3. The electoral rolls of the above said municipalities shall be prepared with the help of National Informatics Center by converting the relevant parts of the electoral rolls of Legislative Assembly constituency into the wards of Corporation concerned.
4. The procedure and schedule is given as under:-

(i)	a.	Distribution of electors of the respective area of the Legislative Assembly constituency finally published by the Election Commission of India on 25.09.2020, with reference to 1 <sup>st</sup> January, 2020 as qualifying date, into the booths of the wards of the above said Corporations in the format attached at annexure "A" as a draft electoral rolls.	12.10.2020 to 26.10.2020
-----	----	--	--------------------------------

	b.	Existing electoral rolls of the Municipal Corporation, Sonapat shall be updated on the basis of electoral rolls referred above. List of new electors included/ deleted in the relevant part of the electoral rolls of Legislative Assembly constituency shall be prepared and will be published with existing electoral roll of the municipalities as draft electoral roll. [Rule-4 (1)].	
(ii)		Last date by which claims and objections shall be presented to the Revising Authority. [Rule-4(4)(i)]	03.11.2020 (except 31.10.2020 & 01.11.2020 being gazette holiday) up to 03.00 PM
(iv)		Last date by which the claims and objections shall be disposed of by the Revising Authority. [Rule-4 (4) (v)& (vii)]	11.11.2020
(v)		Last date for filing appeals with the Deputy Commissioner against the orders of Revising Authority. (Rule-4 (4) (viii))	16.11.2020
(vi)		Last date for disposal of appeals by the Deputy Commissioner.[Rule 4(4) (viii)]	19.11.2020
(vii)		Final publication of ward wise Electoral Rolls.(Rule-4 (4) (ix)	27.11.2020

5. It is pertinent to mention here that as per new amendment made in the rules; now only the electors existing in the electoral rolls of the respective areas of Legislative Assembly constituency or part thereof shall be distributed into the wards and polling booths of the Corporation. It is thus made clear that if any person intends to get his name included in the electoral roll of municipality, he shall have to first get his name included in the electoral rolls of respective Legislative Assembly constituency; otherwise his name shall not be included in the electoral rolls of municipality.

6. It is further directed that two copies of latest Legislative Assembly electoral rolls prepared and published on **25.09. 2020** with all supplements by the Election Commission of India shall be obtained free of cost from the Election Tehsildar/Election Naib Tehsildar, concerned. This database of the electoral rolls has already supplied to the District Informatics Officer through the State Informatics Officer, NIC, Haryana.



It is further directed that:-

- (i) The concerned Deputy Commissioner shall give wide publicity to the above programme. He shall issue press notes and also paid advertisements in two local newspapers. He shall also make publicity through local cable network.
- (ii) The concerned Deputy Commissioner shall publish, on the date prescribed in sub-para (ii) of para 4 above, the draft electoral rolls along with a notice including the dates by and the places where the claims and objections with reference to the draft rolls may be presented to the Revising Authority/Authorities
- (iii) One copy of the draft electoral roll, published for inviting claims and objections, shall be kept for inspection of the public free of cost at the following places:-
  - a) Office of concerned Deputy Commissioner.
  - b) Office of the Municipal Corporation, concerned.
  - c) Office of Sub-Divisional Officer (Civil) concerned.
  - d) Office of Tehsildar concerned.
  - e) Office of Revising Authority/Authorities concerned; and
  - f) All Voter Information and Collection Centers (VICCs) set up for receiving claims and objections.
- (iv) After the draft publication of the ward-wise electoral rolls, the same should also be hosted on the website of the concerned District Administration, with search facility.
- (v) A copy of the draft electoral and finally published electoral rolls along with database in compact disc duly signed by the concerned Revising Authority/Authorities shall be kept in a sealed cover in the concerned Treasury within 24 hours from the date of the publication of draft and final electoral rolls, respectively.
- (vi) In order to facilitate the electors and the public to obtain information regarding electoral rolls and to file claims and objections, the concerned

Deputy Commissioner shall set-up sufficient number of Voters Information and Collection Centers (VICC) within the territorial limits of the municipality for receiving claims and objections. These centers shall be fully equipped with computers and broadband internet connection. VICC will be set up with the help of the National Informatics Center.

- (vii) Every claim and objection regarding distribution of electors booth wise and ward wise shall be addressed and presented to the Revising Authority in the prescribed Form A and B, the claim and objection can also be sent to the Revising Authority through registered post.
- (viii) Claim in Form-A shall be filed by those applicants, who intend to include their name, make correction in their entry or transposing of their name in another ward in the electoral roll.
- (ix) Objections in Form-B shall be filed by those applicants who intend to object inclusion of name or seek deletion of a name from the electoral roll
- (x) Only those persons may file their claim for inclusion of their name in the electoral roll of municipality, whose name appear in the relevant part of the electoral roll of the concerned Legislative Assembly constituency, but do not appear in the draft electoral rolls published under rule 4 (3) of the Haryana Municipal Corporation Election Rules, 1994.
- (xi) The VICC shall made available the prescribed forms for filing claim and objections, on demand free of cost, and receive the same for the consideration of and decision by the concerned Revising Authority or the officers authorized for this purpose. The forms shall also be hosted on the website of the District Administration downloadable free of cost.
- (xii) As and when any person files claim and objection, he shall be given a receipt in the prescribed format given in the form. An entry shall also be made in internet based monitoring system and manual registers.
- (xiii) The concerned Deputy Commissioner shall appoint one Authorized Officer not below the Group-B for maximum up to three wards and sufficient



number of supporting staff and other officials of municipality, to assist the Revising Authority/Authorities to discharge his/their duty

- (xiv) The Revising Authority/Authorities shall, after holding such enquiry into the claims or objections as he/they think(s) fit, record his/their decision in writing and shall make available forthwith a copy of such decision to the objector or the claimant free of charge. The decision of the Revising Authorities shall also be hosted on the website for the information of the public. Number of claims/objections accepted and rejected shall also be hosted on the website of the District Administration
- (xv) The Revising Authority/Authorities after disposal of all the claims and objections in terms of under Rule 4 (4) (vii) of the Haryana Municipal Corporation Election Rules, 1994 shall forward a list of such claims and objections along with his/their orders thereon to the concerned Deputy Commissioner. Any person aggrieved with the order of the Revising Authority/Authorities may, within prescribed period, file an appeal to the Deputy Commissioner. The Deputy Commissioner shall within the specified time decide the appeal. The decision of the Deputy Commissioner on appeal shall be final. The rolls so amended shall be final and two copies thereof duly signed by the Deputy Commissioner and Revising Authority shall be kept in their office together with list of additions and corrections.
- (xvi) The concerned Deputy Commissioner shall publish the final electoral rolls on **27.11.2020**, which shall come into force from the date of its publication.
- (xvii) After completion of every stage of the electoral rolls process as stated above, the concerned Deputy Commissioner shall send information in the format given in Annexure "B" and "C" to the Commission

8. It is further directed that copy of ward wise and booth wise electoral rolls of the Municipal Corporation, Ambala and Panchkua and Sonipat, finally published on **27.11.2020** shall be supplied to the Commission on the same day. In addition, a copy of the electoral rolls along with a CD (compact disc) containing the database of the

Same in PDF format shall be sent to all the political parties in the State of Haryana on the same day under intimation to the Commission.

9. It is further directed that the final electoral rolls of Municipal Corporation, Ambala, Panchkula and Sonipat shall be hosted on the website of the concerned District Administration on the day of its publication.

Dr. DALIP SINGH  
State Election Commissioner, Haryana

Endst. No. SEC/2ME/2020/ 1385-1402

Dated: 6th October, 2020

A copy is forwarded to the following for information and immediate compliance of above orders:-

1. Principal Secretary to Govt. Haryana, Urban Local Bodies, Chandigarh
2. Divisional Commissioner, Ambala and Rohtak
3. Director Urban Local Bodies Department, Haryana, Chandigarh
4. Deputy Commissioners, Ambala, Panchkula and Sonapat.
5. State Informatics Officer, NIC, Haryana. He is requested to issue necessary direction to the District Informatics Officer, concerned to provide necessary software and extend every possible help to the Deputy Commissioner, Ambala, Panchkula and Sonipat for preparing the electoral rolls and setting up the Voters Information and collection Centers (VICCs).
6. The Controller, Printing and Stationery Department, Haryana Chandigarh for publication in the Haryana Govt. ordinary Gazette dated 6<sup>th</sup> October, 2020.
7. All Political Parties in the State of Haryana
8. I.T. Cell, State Election Commission, Haryana, with the directions to upload the notification, prescribed forms, booklets and necessary instructions/directions w.r.t. the preparation of electoral rolls on the official website of this Commission.

  
(Parmal Singh)

Asstt. State Election Commissioner, Haryana. 

Internal distribution:-


















1. PS/SEC
2. Accounts Section
3. Store Keeper
4. Librarian (Two copies for future record)

## अनुबन्ध -A









## मुख्य पृष्ठ

नगरनिगम मतदाता सूची सम्बन्धित विधान सभा क्षेत्र का नाम :-				
जिले का नाम :		भाग संख्या :		
		क्रमांक नं० _____ से _____ तक		
1. (क) नगरनिगम का नाम :				
(ख) नगरनिगम का वार्ड संख्या :				
(ग) (गली/मोहल्ला/बस्ती का नाम) :				
(घ) नगरनिगम का बूथ क्रमांक एवं नाम :				
2. पुनरीक्षण का विवरण				
पुनरीक्षण का वर्ष :		नामावली पहचान :		
पुनरीक्षण की तिथि :		नये परिसीमित निर्वाचन क्षेत्रों के		
पुनरीक्षण का स्वरूप :		विस्तारानुसार सभी अनुपूरकों सहित एंकीकृत		
प्रकाशन की तिथि :		व वर्ष _____ की पुनरीक्षित मूल निर्वाचक		
		नामावली		
मतदाताओं की संख्या				
आरंभिक क्रम संख्या	अंतिम क्रम संख्या	पुरुष	महिला	कुल



<p>1 पहचान पत्र का क्रमांक SX1030964 *1/044</p> <p>नाम : लक्ष्मी देवी</p> <p>पति : सत्याचन</p> <p>मकान न : 1</p> <p>आयु : 24 लिंग : महिला</p> 	<p>2 पहचान पत्र का क्रमांक FX1808252 *2/044</p> <p>नाम : गार्ह राग</p> <p>पिता : गाग चन्द</p> <p>मकान न : 4</p> <p>आयु : 60 लिंग पुरुष</p> 	<p>3 पहचान पत्र का क्रमांक HR/03/14/0153003 *03/044</p> <p>नाम : लक्ष्मी</p> <p>पति : गार्ह राग</p> <p>मकान न : 4</p> <p>आयु : 55 लिंग: महिला</p> 
<p>4 पहचान पत्र का क्रमांक HR/03/14/0153003 *04/044</p> <p>नाम : वीरगान</p> <p>पिता : ज्ञासु राग</p> <p>मकान न : 4</p> <p>आयु : 36 लिंग : पुरुष</p> 	<p>5 पहचान पत्र का क्रमांक HR/03/14/0153004 *05/044</p> <p>नाम : देवी</p> <p>पति : वीरगान</p> <p>मकान न : 4</p> <p>आयु : 34 लिंग : महिला</p> 	<p>6 पहचान पत्र का क्रमांक HR/03/14/0153003 *06/044</p> <p>नाम : गिहल शिंह</p> <p>पिता : ज्ञासु राग</p> <p>मकान न : 4</p> <p>आयु : 34 लिंग : पुरुष</p> 
<p>7 पहचान पत्र का क्रमांक HR/03/14/0153008 *7/044</p> <p>नाम : कर्गवीर</p> <p>पिता/पति : गार्ह राग</p> <p>मकान न : 4</p> <p>आयु : 33 लिंग : पुरुष</p> 	<p>8 पहचान पत्र का क्रमांक FSX1808401 *08/044</p> <p>नाम : शीला</p> <p>पति : गिहल शिंह</p> <p>मकान न : 4</p> <p>आयु : 32 लिंग : महिला</p> 	<p>9 पहचान पत्र का क्रमांक FSX1644640 *09/044</p> <p>नाम : कर्गलेश</p> <p>पति : कर्गवीर</p> <p>मकान न : 4</p> <p>आयु : 24 लिंग : महिला</p> 
<p>10 पहचान पत्र का क्रमांक FSX1644582 *10/044</p> <p>नाम : सोनू</p> <p>पिता : वीरगान</p> <p>मकान न : 4</p> <p>आयु : 23 लिंग : पुरुष</p> 	<p>11 पहचान पत्र का क्रमांक FSX1644624 *11/044</p> <p>नाम : धर्गवीर</p> <p>पिता : गार्ह राग</p> <p>मकान न : 4</p> <p>आयु : 23 लिंग : पुरुष</p> 	<p>12 पहचान पत्र का क्रमांक FSX1644640 *12/044</p> <p>नाम : राग पाल</p> <p>पिता : गार्ह राग</p> <p>मकान न : 4</p> <p>आयु : 24 लिंग : पुरुष</p> 
<p>13 पहचान पत्र का क्रमांक FSX1807940 *13/044</p> <p>नाम : अंगूठी</p> <p>पिता : रति राग</p> <p>मकान न : 5</p> <p>आयु : 68 लिंग : महिला</p> 	<p>14 पहचान पत्र का क्रमांक HR/03/14/0153011 *14/044</p> <p>नाम : गांगे राग</p> <p>पिता : रति राग</p> <p>मकान न : 5</p> <p>आयु : 39 लिंग : पुरुष</p> 	<p>15 पहचान पत्र का क्रमांक HR/03/14/01153991 *15/044</p> <p>नाम : सुख देवी</p> <p>पति : गांगे राग</p> <p>मकान न : 5</p> <p>आयु : 33 लिंग : महिला</p> 
<p>16 पहचान पत्र का क्रमांक FSX1833052 *16/044</p> <p>नाम : जय कुगार</p> <p>पिता : आशा राग</p> <p>मकान न : 5</p> <p>आयु : 65 लिंग : पुरुष</p> 	<p>17 पहचान पत्र का क्रमांक HR/03/14/0154135 *17/044</p> <p>नाम : कृष्णपाल</p> <p>पिता : जय कुगार</p> <p>मकान न : 5</p> <p>आयु : 29 लिंग : पुरुष</p> 	<p>18 पहचान पत्र का क्रमांक *18/044</p> <p>नाम : कृष्ण पाल</p> <p>पति : जै कुगार</p> <p>मकान न : 5</p> <p>आयु : 25 लिंग : पुरुष</p>



<p>*19/044</p> <p>पहचान पत्र का क्रमांक</p> <p>नाम : सुख चैव</p> <p>पिता : जय कुमार</p> <p>मकान नं : 5</p> <p>आयु : 24 लिंग : पुरुष</p>	<p>20</p> <p>*20/044</p> <p>पहचान पत्र का क्रमांक FSX1602085</p> <p>नाम : सुजन देवी</p> <p>पिता : शुक्रपाल</p> <p>मकान नं : 5</p> <p>आयु : 25 लिंग : महिला</p> 	<p>21</p> <p>*21/044</p> <p>पहचान पत्र का क्रमांक HR/03/14/0153012</p> <p>नाम : राधु राग</p> <p>पति : राग चन्द</p> <p>मकान नं : 7</p> <p>आयु : 51 लिंग : पुरुष</p> 
<p>22</p> <p>*22/044</p> <p>पहचान पत्र का क्रमांक HR/03/14/0153013</p> <p>नाम : शक्ति</p> <p>पिता : राधु राग</p> <p>मकान नं : 7</p> <p>आयु : 45 लिंग : महिला</p> 	<p>23</p> <p>*23/044</p> <p>पहचान पत्र का क्रमांक HR/03/14/0153014</p> <p>नाम : राग जुवाहरी</p> <p>पिता : राधुराग</p> <p>मकान नं : 7</p> <p>आयु : 35 लिंग : पुरुष</p> 	<p>24</p> <p>*124/044</p> <p>पहचान पत्र का क्रमांक HR/03/14/01153997</p> <p>नाम : कृष्ण कुमारी</p> <p>पति : राग जुवाहरी</p> <p>मकान नं : 8</p> <p>आयु : 31 लिंग : महिला</p> 
<p>25</p> <p>*25/044</p> <p>पहचान पत्र का क्रमांक HR/03/14/0253016</p> <p>नाम : अंगूरी</p> <p>पिता : गगन सिंह</p> <p>मकान नं : 8</p> <p>आयु : 71 लिंग : महिला</p> 	<p>26</p> <p>*26/044</p> <p>पहचान पत्र का क्रमांक HR/03/14/0153018</p> <p>नाम : गुरती देवी</p> <p>पिता : बलवान सिंह</p> <p>मकान नं : 8</p> <p>आयु : 45 लिंग : महिला</p> 	<p>27</p> <p>*27/044</p> <p>पहचान पत्र का क्रमांक FSX1808021</p> <p>नाम : रमेश</p> <p>पति : गगन सिंह</p> <p>मकान नं : 8</p> <p>आयु : 43 लिंग : पुरुष</p> 

को अंतिम प्रकाशित विधान सभा मतदाता सूची का क्र०/भाग नं०

आयु 01/01/2020 के अनुसार

ANNEXURE 'B'

INFORMATION REGARDING CLAIM AND OBJECTIONS/APPEALS ETC.

NAME OF MUNICIPAL CORPORATION \_\_\_\_\_

WARD No & Total No. of electors/voters.	CLAIMS RECEIVED		OBJECTIONS RECEIVED		APPEAL BEFORE THE DEPUTY COMMISSIONER	
	Accepted	Rejected	Accepted	Rejected	Accepted	Rejected

SIGNATURE OF OFFICER





नगरनिगम पूरक निर्वाचक नागावली, 20 \_\_\_\_\_

परिशिष्ट विवरण	परिशिष्ट संख्या : 1
पुनरीक्षण पहचान	पात्रता की तिथि : 01.01.20 _____
मूल नागावली	: वर्ष 20 तक के सभी अनूपुरकों सहित एकीकृत फोटोयुक्त निर्वाचक नागावली
परिशिष्ट प्रक्रिया व वर्ष	: विशेष संक्षिप्त पुनरीक्षण 2019
परिशिष्ट का प्रकार	: परिवर्धन, विलोपन व संशोधन सूचि
अन्तिम प्रकाशन की तिथि	: _____

### घटक-1 : परिवर्धन सूचि

नगरनिगम \_\_\_\_\_ वार्ड न. \_\_\_\_\_

पोलिंग स्टेशन का विवरण \_\_\_\_\_ जिला \_\_\_\_\_

1479	1ZC1133149	1480	1ZC1133115	1481	1ZC1133131
नाम: आंचल रानी पिता: विरेन्द्र पाल शर्मा मकान नं० 12 आयु: 38 लिंग: महिला		नाम: अजय भटनागर पिता: विजय भटनागर मकान नं० 55 आयु: 48 लिंग: पुरुष		नाम: अमृत कौर पिता: मनमोहन सिंह मकान नं० 531 आयु: 30 लिंग: महिला	
फोटो उपलब्ध है।		फोटो उपलब्ध है।		फोटो उपलब्ध है।	
1482	1ZC1133123				
नाम: सावित्री पिता: ओग प्रकाश मकान नं० 555 आयु: 38 लिंग: महिला					
फोटो उपलब्ध है।					

परिवर्धनों की संख्या	पुरुष	महिला	अन्य	कुल

घटक -2: विलोपन सूचि

नगरनिगम \_\_\_\_\_ वार्ड न. \_\_\_\_\_

पोलिंग स्टेशन का विवरण \_\_\_\_\_ जिला \_\_\_\_\_

क्रमांक	मूल नामावली में क्रमांक संख्या	निर्वाचक/मतदाता का नाम

घटक-3 : संशोधन सूचि

नगरनिगम \_\_\_\_\_ वार्ड न. \_\_\_\_\_

पोलिंग स्टेशन का विवरण \_\_\_\_\_ जिला \_\_\_\_\_

649	MZH2101509	1296	IZC0967406
नाम: टीना रानी पिता: राजिन्द सिंह मकान न0 92 आयु: 35 लिंग महिला		नाम: किरण बाला पिता: वजिन्दर कुमार मकान न0 397 आयु: 29 लिंग महिला	
फोटो उपलब्ध है।		फोटो उपलब्ध है।	

संशोधनो की संख्या	पुरुष	महिला	अन्य	कुल

आयु 1.1.20\_\_ के अनुसार निर्वाचक पुनरीक्षण प्राधिकारी द्वारा जारी कुल \_\_\_\_ पृष्ठों का पृष्ठ \_\_\_\_

संकेत E-मृत्यु, S-स्थान परिवर्तन, M-लापता, Q-गिरहर्ता, R-डुप्लीकेट, # - संशोधित किया गया है

निर्वाचकों का सार

नगरनिगम \_\_\_\_\_ वार्ड न. \_\_\_\_\_

पोलिम स्टेशन का विवरण \_\_\_\_\_ जिला \_\_\_\_\_

नाम व आरक्षण स्थिति :

(क) निर्वाचकों की संख्या

		नागावली प्ररूप	नागावली पहचान	निर्वाचको की संख्या			
				पुरुष	महिला	अन्य	कुल
I	गूल प्रति	गूल नागावली	वर्ष 20____ तक के सगी अनूपुरकों सहित एकीकृत फोटोयुक्त निर्वाचक नागावली				
II	जोडे गये नागो की सूचि	परिशिष्ट-1	विशेष संक्षिप्त पुनरीक्षण				
III	विलोपन सूचि	परिशिष्ट-1	विशेष संक्षिप्त पुनरीक्षण				
संक्षिप्त पुनरीक्षण 20____ के पश्चात नागावली में वास्तविक निर्वाचक							

(ख) सुधारों की संख्या

	नागावली प्ररूप	नागावली पहचान	सुधारो की संख्या
	परिशिष्ट-1	विशेष संक्षिप्त पुनरीक्षण	
	कुल		

नगरनिगम \_\_\_\_\_ निर्वाचक पुनरीक्षण प्राधिकारी  
वार्ड न. \_\_\_\_\_

निर्वाचक पुनरीक्षण प्राधिकारी कुल \_\_\_\_\_ पृष्ठों का पृष्ठ \_\_\_\_\_



ANNEXURE 'B'

INFORMATION REGARDING CLAIM AND OBJECTIONS/APPEALS ETC.

NAME OF MUNICIPAL CORPORATION \_\_\_\_\_

WAR D No.	Total No. of Electors/Voters	CLAIMS RECEIVED		OBJECTIONS RECEIVED		APPEAL BEFORE THE DEPUTY OMMISSIONER	
		Accepted	Rejected	Accepted	Rejected	Accepted	Rejected

SIGNATURE OF OFFICER

